

ADJANI CAESAR

Houston, TX | 832-260-6231 | adjanicaesar38@yahoo.com | [LinkedIn](#) | [Portfolio](#)

Instructional Designer

Professional Development | Training | Adult Education | Curriculum Development

HIGHLIGHTS

Adaptable, learner-centric LEARNING EXPERIENCE PROFESSIONAL with 6+ years creating data-driven, customized learning and training solutions. Highly skilled at learning and implementing educational technology and graphic design software to enhance course content. Strong ability to manage training deliverables, pivot to keep projects on schedule, and meet tight deadlines under pressure. Natural mentor entrusted to coach, guide, and train colleagues to improve performance and drive training outcomes.

- ✓ Creates relatable, accessible online training solutions that engage the target audience and lead to knowledge retention.
- ✓ Consistently gathers, evaluates, and utilizes data to inform curriculum development and instruction.
- ✓ Uses needs analysis to understand diverse learners' needs, preferences, and barriers and to select effective mediums to convey educational content.
- ✓ Builds strong, trust-based relationships with all stakeholders, including learners, parents, colleagues, and senior administration, by showing empathy and tailoring communication style to audience.

SKILLS

Learning Solutions | Learning & Development | Training Programs | Project Management | Multimedia | Edtech
Stakeholder Management | Learning Theories (Behaviorism, Cognitivism, Constructivism, Connectivism)
eLearning | Needs Assessment | Customized Learning | Virtual Learning | Learning Strategies | SMEs
Instructor-led Training | Online Education | Adult Learning | Learning Objectives | Training Needs | Evaluation

Technical/Computer Skills: LMS | Camtasia | Articulate 360 | Loom | Canva | Vyond | Prezi | Adobe Captivate
Adobe Photoshop | Microsoft Office | Google Workspace | iSpring

PROFESSIONAL EXPERIENCE

FORT BEND INDEPENDENT SCHOOL DISTRICT, Richmond, TX

2022 – 2023

► ESL Instructor

Designed and delivered instruction to 40+ learners across 2 Kindergarten classes at a large elementary school. Created learning solutions for 500+ learners, collaborating with SMEs and developers to tailor engaging content and resources to individual learning styles and needs. Built strong relationships with key stakeholders. Earned frequent praise from senior administration and was entrusted with leadership responsibilities despite short tenure at institution. Ensured compliance with federal, state, and district standards.

- Designed and piloted **75+ hours of differentiated curriculum** and **40+ supporting resources** for diverse learners using learning management systems, instructional design tools, and other edtech.
- Improved attainment of learning outcomes **by over 50%** by creating innovative curriculum and learning paths to optimize the learner experience.
- **Mentored 6 new instructors** on curriculum development, documentation, and professionalism.
- Tapped as Team Lead due to strong leadership and communication skills.
- Selected for Committee for Student Behaviors to collaboratively create behavioral plans.
- Conducted **weekly assessments** and analyzed **learner data** to refine learning content.
- Frequently requested by parents as the instructor for transferring learners based on reputation for showing empathy and creating effective, individualized learning experiences.

HOUSTON INDEPENDENT SCHOOL DISTRICT, Houston, TX

2016 – 2022

► **Instructor** | 2016 – 2022

Delivered data-driven learning solutions to 500+ learners at a small institution known for academic rigor. Demonstrated high adaptability to teach multiple grade levels (Pre-K through Grade 5), special education learners, and late-joining learners. Developed and implemented 500+ hours of customized curriculum to help learners with a wide range of educational preparation meet learning objectives. Established meaningful, long-term relationships with parents and students. Mentored new instructors while carrying full teaching load.

- Designed and implemented technical and job-related training programs that boosted **staff knowledge retention by 15%** and **job performance by 10%**.
- Leveraged educational technology to create innovative **eLearning and instructor-led** course content later used as a model for colleagues.
- **Coached several colleagues** on modernizing curriculum by effectively incorporating technology.
- Selected as Team Lead, mentoring colleagues and representing team in administrative councils.
- Nominated as Teacher of The Year.
- Earned positive learner feedback based on reputation for delivering engaging **multimedia content**.
- Met varying learner needs by collaborating cohesively with an external learning partner (Headstart).

► **eLearning Instructor** | 2020 – 2021

Transitioned 30+ courses to eLearning modules during the COVID-19 pandemic. Utilized the ADDIE model and other instructional design principles to craft compelling course content that included interactive quizzes, videos, and discussion boards.

- **Raised learner engagement by 45%** by creating a student-centered online curriculum and regularly evaluating learning outcomes to make iterative, data-driven adjustments.
- Achieved a **20% increase in knowledge retention and skills application** by conducting needs assessments and utilizing results to design differentiated learning solutions for 20+ diverse learners.
- Achieved a **15% increase** in student engagement over a 4-week period and a **20% increase** in course completion rates by employing targeted engagement strategies.

► **Learning and Development Specialist** | 2019 – 2020

Tapped to design, oversee, and execute training and development initiatives to address knowledge gaps and training needs for 500+ educators across the district, resulting in significant improvements in skills, knowledge, and performance. Carried out additional onboarding and development initiatives for new instructors.

- Achieved a **95% participant satisfaction** rate for training sessions.
- Improved workforce efficiency **by 20%** and reduced errors **by 40%** by developing professional development trainings focused on using newly purchased software.
- Lowered staff turnover **by 15%** by creating accessible onboarding and training solutions that catered to adult learners' learning styles and needs.

EDUCATION

PRAIRIE VIEW A&M UNIVERSITY, Prairie View, TX | **BA in Communications** | 2015TEACHER TRANSITION: **Instructional Design Certificate** | 2023CAREERIST TECHNICAL BOOTCAMP | **Certified Sales Solutions Engineer** | 2023TEXAS EDUCATION AGENCY | **Texas Educator Certificate** | 2018